

“Registration Certificate”

Steps to apply for "Registration Certificate"

1. The student should log into the website of the electronic payment service of Faculty of Pharmacy (<https://www.ckes.cu.edu.eg/fop.aspx>) then select “Student Affairs” and then select “Registration certificate/ Authentication from Foreign Affairs ministry (Bachelor)”, then fill in the rest of the required data.
2. The student obtains the electronic payment code for the requested service and for payment through Fawry service.
3. The student then brings a copy of the payment receipt to Students’ Affairs office, then fills out an application for obtaining a registration certificate.
4. Registration certificates presented to embassies or that intended to be used outside Egypt should be signed by the Faculty Dean and attached to it:
 - A copy of the academic year list of enrolled students (including the name of the applicant) approved by the Director of The Students’ Affairs Department.
 - A copy of the student’s academic transcript in the last enrolled academic year, which should be signed by the University Students’ Affairs Department (General Student Care).
5. The applicant will then receive the registration certificate after completion of all of the above.