

....., **Code:.....**

**A- Basic Information**

1. Title and Code: .....
  2. Program (s) on which this course is given: .....
  3. Department: .....
  4. Year/ Level of programmes: .....
  5. Units/Credit hours: .....  
Lectures: ..... Tutorial/Practical: ..... Total: .....
  6. Names of lecturers contributing to the delivery of the course  
.....
- Course co-ordinator:  
External evaluator: .....

**B- Statistical Information**

|  |                      |                                |                                   |
|--|----------------------|--------------------------------|-----------------------------------|
| No. of students attending the course:  | No.                  | <input type="text"/>           | <input type="text" value="100%"/> |
| No. of students completing the course: | No.                  | <input type="text"/>           | <input type="text" value="%"/>    |
| <b>Results:</b>                        |                      |                                |                                   |
| Passed: No.                            | <input type="text"/> | <input type="text" value="%"/> | Failed: No.                       |
|  |                      |                                | <input type="text" value="%"/>    |
| <b>Grading of successful students:</b> |                      |                                |                                   |
| Excellent: No.                         | <input type="text"/> | <input type="text" value="%"/> | Very Good: No.                    |
| Good : No.                             | <input type="text"/> | <input type="text" value="%"/> | Pass: No.                         |
|  |                      |                                | <input type="text" value="%"/>    |

**C- Professional Information**

1 – Course Teaching

| Topics actually taught       | No. of hours | Lecturer |
|------------------------------|--------------|----------|
|                              |              |          |
|                              |              |          |
|                              |              |          |
| Practical part of the course |              |          |
| <b>TOTAL</b>                 |              |          |

Topics taught as a percentage of the content specified:

>90 %       70-90 %       <70%

Reasons in detail for not teaching any topic

If any topics were taught which are not specified, give reasons in detail

.....  
.....

**2- Teaching and Learning Methods:**

- Lectures:
- Practical Training/ Laboratory:
- Seminar/Workshop:
- Class Activity:
- Case Study:
- Other Assignments/Homework:

If teaching and learning methods were used other than those specified, list and give reasons:

.....

**3- Student Assessment:**

| <i>Method of Assessment</i>         | <i>Percentage of total</i> | <i>Mark</i>          |
|-------------------------------------|----------------------------|----------------------|
| Written examination                 | <input type="text"/>       | <input type="text"/> |
| Oral examination                    | <input type="text"/>       | <input type="text"/> |
| Practical/laboratory work           | <input type="text"/>       | <input type="text"/> |
| <u>Other Assignments/class work</u> | <input type="text"/>       | <input type="text"/> |
| <b>Total</b>                        | <b>100 %</b>               |                      |

**Members of Examination Committee**

.....

**Role of external evaluator:**

- 1) Weight of each part: % of lectures: % of questions in exam
- 2) Match between the examination and topic taught
- 3) The existence of grading criteria in examination sheet
- 4) The allocation and distribution of marks and weighting
- 5) Effectiveness of the overall assessment in measuring the achievement of the ILOs

**4- Facilities and Teaching Materials:**

- Totally adequate
- Adequate to some extent
- Inadequate
- List any inadequacies

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**5- Administrative Constraints**

List any difficulties encountered

.....  
**6- Student Evaluation of the course:                      Response of Course Team**

|                |                |
|----------------|----------------|
| .....<br>..... | .....<br>..... |
|----------------|----------------|

List any difficulties encountered

.....  
**7- Comments from external evaluator(s):                      Response of Course Team**

.....  
**8- Course Enhancement:**

**Progress on actions identified in the previous year's action plan:**

**Action**

**State whether or not completed--and give reasons for any non completion**

- .....

.....

- .....

.....

**9- Action Plan for Academic Year 2010-2011**

**Actions Required**

**Completion Date**

**Person Responsible**

.....

.....

.....

**Course Coordinator:**

**Signature:**

**Date:**